



Pilas Family Literacy Program - Cottage Grove

Position: Pre-K and Lower Elementary Teacher (in-person)

Position Type: Seasonal

Location: Harrison Elementary, Cottage Grove, Oregon

Schedule: Tues & Thurs, 5:30-8:00 pm + staff meetings

Start Date: March 22, 2021

End Date: June 15, 2021

Hourly Rate: \$21/hour (5 hrs. teaching + 1.5 hrs. planning per week; Additional 12 hrs. curriculum and assessment development.)

Closing Date: March 12, 2021, or until filled

Downtown Languages, in partnership with Centro Latino Americano, South Lane School District, and Lane Community College, is seeking a Pre-K and Lower Elementary Teacher to provide cultural and academic enrichment in the Pilas Family Literacy program in Cottage Grove.

The Pilas Family Literacy program is an 11-week evening program for families that provides ESL classes to adults, PreK and academic support for children in grades K-8, childcare, family learning activities, and celebrations of participating families' cultures. While established in other regional school districts, this is the first time the program is being offered in Cottage Grove. The program is typically operated twice during the academic year.

This program will serve families who speak Mam and Spanish as their primary language and require an individual with multicultural experience and sensitivity. It will be an in-person position with strict adherence to all COVID-19 protocols as detailed by the Oregon Department of Education.

Job Description

The Pre-K and Lower Elementary classroom teacher plans and teaches two 2-hour classes per week that provide a space for pre-K, kinder, and first-grade children to establish and build their literacy skills, explore their bicultural and bilingual identities, and receive homework assistance.

Primary responsibilities are to:

- Establish measurable and realistic instructional goals for the 11-week session.
- Plan and present coherent instruction to promote students' literacy skills.
- Base instruction on students' abilities and needs based on informal assessment.
- Prepare class materials and activities that will get children ready to:
 - Enjoy and value reading, build on emerging reading skills
 - Recognize shapes and colors, build on pattern recognition

- Recognize numbers and count, build basic arithmetic skills
- Follow directions without repeated reminders
- Concentrate on tasks (child is not distracted by surrounding activities)
- Interact well with others
- Be willing to share (child does not fight with playmates or disputes over property)
- Complete homework for their regular school classes.
- Create a classroom environment of respect.
- Establish a culture for learning and pride in children's identity.
- Manage student behavior equitably and fairly.

Secondary responsibilities are to:

- Guide and work with volunteers (if any) in the classroom.
- Participate in family activities that occur once a week.
- Help maintain community partnerships by keeping shared teaching spaces clean.
- Participate in all staff meetings.
- Perform all other duties as requested.

Requirements

- Proficient in two of these languages: Spanish, English, Mam
- Experience working with bilingual and bicultural children
- Experience teaching basic literacy
- 6 mos. - 1 year teaching experience (including being an assistant in a classroom or working in any program where you were active in instructional planning and delivery of lessons)
- 1+ years of community college or university OR high school diploma and 1+ years teaching experience (including being an assistant in a classroom or working in any program where you were active in instructional planning and delivery of lessons)

To apply, please send a resume, letter of interest, and three professional references to Nicole Smith, Educational and Volunteer Coordinator. nicole@downtownlanguages.org

Please note that applicants considered for an interview will be asked to provide examples of age-appropriate learning and development activities for children 3-7 years of age.

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